



# RANKING FRAMEWORK FOR LIBRARIES



Ministry of Culture  
Government of India



36. Is there any Library Management System (LMS) currently deployed?

☐ Yes

☐ No

IF 'YES' SELECTED IN PREVIOUS QUESTION

37. LMS Software that has been deployed

☐ Koha

☐ Libsec

☐ e-granthalaya

☐ Other:\_\_\_\_\_

38. Is there availability of e-resources in the library?

☐ Yes

☐ No

IF 'YES' SELECTED IN PREVIOUS QUESTION

39. What are the e-resources and facilities for users?

☐ e-Books

☐ Online Library Catalogue

☐ Other:\_\_\_\_\_

UNTITLED SECTION

40. Are you a part of INFLIBNET? (only for institutional libraries)

☐ Yes

☐ No

Kindly email photos of Reading rooms & facade of you Library to [festivaloflibraries2023@gmail.com](mailto:festivaloflibraries2023@gmail.com)

RANKING FRAMEWORK FOR LIBRARIES

Ministry of Culture (MoC) is organizing a 2-day 'Festival of Libraries' to commemorate the 26th National Reading Day in India. One of the primary components of the Conference will be the launch of National Ranking Framework for national, state, district and local level libraries as well as institutional and individually owned libraries. The survey will be used for ranking and felicitation of the libraries and individuals' involvement in management of libraries, across the country.

The five key pillars of the ranking framework are as follows:

- 1. Infrastructure facilities :** The pillar focuses on providing a comfortable and conducive environment for library visitors, including reading spaces, storage facilities, access for Divyang Jan and essential amenities for drinking water and sanitation.
- 2. Resources and collection :** The pillar assesses the diversity and relevance of collection of books, periodicals, and multimedia materials, which contribute directly to enhancement of educational and cultural value of a library.
- 3. Services and Programming :** Focus on access to library services, such as reference assistance and community outreach initiatives, which enhance citizen engagement and nurture a vibrant library community.
- 4. Financial and Operational Sustainability :** This pillar focuses on adequacy of funding sources, adoption of financial management practices and existing MoC Schemes that support that ensure the long-term viability and effectiveness of the libraries in the country.
- 5. Technology and Innovation :** This pillar will focus on adoption of technology-based applications, digital resources, and innovative approaches enables libraries to enhance access, and engage with users in new and exciting ways, ensuring relevance in the digital age.
- As a part of the ranking exercise, the Ministry also intends to collect basic details of the libraries, including type of ownership, location etc. The data collected will help the Ministry to identify and categorize libraries in the public domain.

BASIC DETAILS OF THE LIBRARY

1. Name of the Respondent

2. Name of the Library

3. Year of Establishment

4. State/UT

5. District

6. Is the library in a rural or urban area?

Rural

Urban

UNTITLED SECTION

7. Name of Municipal Corporation/Municipal Council/Nagar Panchayat

PILLAR 1: INFRASTRUCTURE FACILITIES

8. Is there a reading room for members and visitors?

Yes

No

PILLAR 4: FINANCIAL AND OPERATIONAL SUSTAINABILITY

This section has a list of 4 questions.

31. What are the sources of revenue for the library?

Government Grants

Membership User charges

Donations and sponsorships

Other:\_\_\_\_\_

32. Has the library been a beneficiary for scheme-based funding from Government of India since 2014?

Yes

No

IF 'YES' SELECTED IN PREVIOUS QUESTION

33. Please specify the Centrally Sponsored Scheme (s) (only applicable for Central Government libraries)

National Mission on Libraries

National Mission for Manuscripts

Raja Ram Mohan Roy Library Foundation Scheme

Other:\_\_\_\_\_

PILLAR 5: TECHNOLOGY AND INNOVATION

This section has a list of 8 questions.

34. Is there availability of Wi-Fi internet?

Yes

No

35. Are there computer stations available for users?

Yes

No

**PILLAR 3: SERVICES AND PROGRAMMING**

**26. What is your membership/footfall?**

**27. Does the library have a membership program for users?**

☐ Yes

☐ No

**28. If 'yes' selected in previous question**

☐ Yes

☐ No

**IF 'YES' SELECTED IN PREVIOUS QUESTION**

**29. What is the annual membership free range?**

☐ Free for select groups

☐ ₹ 0 - 100

☐ ₹ 100 - 500

☐ ₹ 500 -1000

☐ ₹ 1000 and above

**30. What are the type of outreach programs and activities hosted within the library premises during FY 2022-23?**

☐ Book Clubs

☐ Reading Sessions (including sessions with authors)

☐ Cultural Programmes

☐ Dedicated social media page on Facebook/Instagram/Twitter

☐ Adult Literacy Programs

☐ Workshops and Trainings

☐ Other:\_\_\_\_\_

**IF 'YES' SELECTED IN PREVIOUS QUESTION**

**9. What is the capacity of the reading room?**

☐ 0-10

☐ 10-20

☐ 20-50

☐ 50-100

☐ 100-500

☐ 500 and above

**BASIC DETAILS OF THE LIBRARY**

**10. Type of Library**

☐ Public Library

☐ Institutional Library

☐ Private Library

☐ Other:\_\_\_\_\_

**IF YOUR LIBRARY FALLS UNDER THE CATEGORY OF A PUBLIC LIBRARY**

**Library Administration**

A public library may be administered by the following government bodies:

1. Central Government: Libraries under the administrative control of the Ministry of Culture, Government of India

2. State Government: Libraries under the administrative control of respective State Government Department (s)

3. Local Government: Libraries under the administrative control of District/Block/Village Panchayat

**11. Which Government Body is responsible for management and administration of the library?**

☐ Central Government (under Ministry of Culture)

☐ State Government

☐ Local Government (Panchayat or Municipality)

☐ Public Sector Undertaking (PSU)

☐ Other:\_\_\_\_\_

12. Which Government Body is responsible for management and administration of the library?

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☐ Public Sector Undertaking (PSU)

☐ Other: \_\_\_\_\_

CONTACT DETAILS OF CHIEF LIBRARIAN/LIBRARIAN/HEAD OF THE LIBRARY

13. Name

14. Mobile Number (WhatsApp)

15. E-mail ID

16. Does the library have access to toilet facility?

☐ Yes

☐ No

17. Does the library have access to clean drinking water ?

☐ Yes

☐ No

18. Does the library have visitor ramps and similar Divyang Jan friendly infrastructure?

☐ Yes

☐ No

PILLAR 2: RESOURCES AND COLLECTION

19. Types of collection materials in the library

☐ Books

☐ Newspapers

☐ Journals

☐ Manuscripts

☐ Archives, including Rare Books

☐ Other:\_\_\_\_\_

PLEASE PROVIDE THE APPROXIMATE NUMBER OF RESOURCES AVAILABLE IN THE LIBRARY

20. Books

21. Newspapers

22. Journals

23. Manuscripts

24. Archives, including rare books

25. What the formats in which resources are available to users?

☐ Print

☐ Audio

☐ Digital

☐ Accessible for DivyangJan, including Braille Books/Sign Language Resources etc.

DECLARATION

Key Terms

- ☐ I solemnly declare that I have conducted the survey of the library as per the guidelines provided by the Ministry of Culture, Government of India. I affirm that the information collected during the survey is accurate, complete, and unbiased to the best of my knowledge and abilities.
- ☐ I further declare that I have followed ethical practices during the survey process, maintaining confidentiality and respecting the privacy of the library and its staff. I have not engaged in any fraudulent activities or misrepresentation of data.
- ☐ I understand that the survey findings will be used for the purpose of ranking and felicitation of libraries and individuals involved in library management as part of the National Ranking Framework. I am committed to upholding the integrity of the survey process and ensuring its credibility.
- ☐ I acknowledge that any false information or misconduct on my part may result in the rejection of the survey report and may have legal consequences as per applicable laws and regulations.

Signature